



NCRD's Sterling Institute of Management Studies
Nerul, Navi Mumbai

Date: 15.02.2022

NOTICE

This is to inform that Internal Quality Assurance Cell (IQAC) meeting is scheduled on 24th February 2022 at 10.30 am in Board Room. All IQAC members are requested to attend the meeting.

Agenda:

1. Read and confirm minutes of the previous meeting held on 18th November 2021
2. Preparation for NAAC Peer Team Visit
3. Any other items with the permission of Chairman.

Dr. Prashant Gundawar

Director & IQAC Chairman

IQAC Coordinator

Director
NCRD'S STERLING INSTITUTE OF MANAGEMENT STUDIES
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Near Seawoods Darave Rly. Stn.,
Navi Mumbai - 400706,
Tel : 27702282 / 27722290



**NCRD's Sterling Institute of Management Studies,
Nerul, Navi Mumbai**

**Internal Quality Assurance Cell (IQAC)
Minutes of the Meeting**

Chairperson : Dr. Prashant Gundawar

Date : 24th February 2022

Time : 10.30 am

Venue : Board Room, First Floor

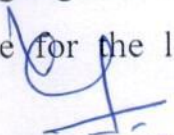
Agenda :

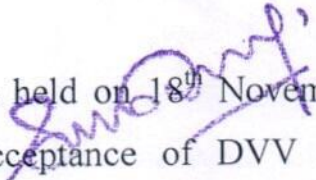
1. Read and confirm minutes of the previous meeting held on 8th July 2021
2. Preparation for NAAC Peer Team Visit
3. Any other items with the permission of Chairman

Dr. Prashant Gundawar welcomed all the members of IQAC for this meeting. He asked Dr. Arjita Jain and Dr. Murlidhar Dhanawade to take the meeting ahead. In the following points were discussed:

**1. REVIEW OF PREVIOUS MEETING HELD ON 18TH NOVEMBER
2021**

Dr. Arjita Jain read the minutes of meeting that was held on 18th November 2021. She highlighted the submission of SSR, acceptance of DVV and payments done for the logistics arrangement of Peer Team members.


IQAC Coordinator


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Murlidhar said that we are awaiting confirmation of Peer Team Members' Visit dates.

Dr. Prashant Gundawar, IQAC Chairman, confirmed that he conducted the Internal Audit for NAAC on 10th February 2022 along with Dr. Sandeep Ponde and Dr. Murlidhar Dhanawade. He accessed the criteria-wise performance and suggested them to incorporate few changes.

Mock Peer Team visit was held on 15th February 2022. Dr. Sangeeta Joshi, Professor and Technical Advisor, Director, IQAC at Vidyalkar Institute of Technology, Mumbai. and Dr. Rupendra Gaikwad, IQAC Coordinator, MMIMERT, Pune, were invited to conduct the Mock Peer Team Visit.

They minutely accessed the performance of all the criteria, presentations of Director, HODs and IQAC Coordinator and accordingly suggested points to be taken care during actual Peer Team Visit.

2. PREPARATION FOR NAAC PEER TEAM VISIT

The Previous IQAC Meeting was held on 8/07/2021 in Conference / Board Room. Dr. Arjita briefed about the SSR submission of NAAC cycle 1 on 12th October 2021. Under the able guidance of Dr. Rupendra Giakwad, IQAC Coordinator, MMIMERT, Pune the SSR was submitted by the entire NAAC team of SIMS.

Dr. Murlidhar expressed his gratitude to Dr. Sakharam Muley, IQAC Coordinator, K C College, Churchgate, Mumbai, (Mentor Institute) who helped SIMS in accreditation process under the UGC Paramarsh Scheme. He said that the SSR submission includes both Qualitative and Quantitative metrics. The NAAC portal has enabled us for online payment for further Data Validation And Verification (DVV). After verifying and validating the presented data, NAAC generates a pre-qualified score using an online mechanism. DVV is a conclusive process.

The Student Satisfaction Survey (SSS) executes parallel with the DVV process.

[Signature]
IQAC Coordinator

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The SSS (Student Satisfaction Survey) aims to engage the students in the quality conviction procedure. For the CGPA calculations, the SSS score is an indomitable parameter.

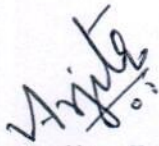
Once the institute qualifies the above two steps, the institute is eligible to do the remaining payment for SSR as well as payment for logistics arrangements for the Peer Team Visit (PTV).

3. ANY OTHER ITEMS WITH THE PERMISSION OF CHAIRMAN

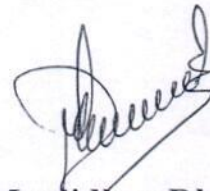
Dr. Prashant Gundawar reconfirmed from IQAC Coordinator, Dr. Sandeep Ponde, about inviting various stakeholders i.e. Parents, Alumni and Employers on the day of Peer Team Visit.

The meeting ended with vote of thanks proposed by Dr. Sandeep Ponde.

Date: 25th February 2022

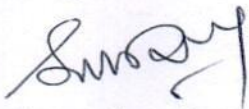


Dr. Arjita Jain
IQAC Member



Dr. Murlidhar Dhanawade
IQAC Member

Approved by



Dr. Prashant Gundawar
Director, SIMS



Director
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IQAC Coordinator



NCRD's Sterling Institute of Management Studies, Nerul, Navi Mumbai

Internal Quality Assurance Cell (IQAC)

Attendance of the Meeting held on 24th February 2022

Sr. No.	Name of the Member	Signature
1.	Dr. Prashant Gundawar	
2.	Dr. Arjita Jain	
3.	Dr. Murlidhar Dhanawade	
4.	Prof. Rahul Wantmure	
5.	Shri Avinash Shinde	
6.	Mr. Mahesh Metri	
7.	Mr. Amol Patil	
8.	Deepak Deshmukh	
9.	Saloni Pawar	—
10.	Shabbir Mujawar	
11.	Rahul Vishwakarma	—
12.	Mr. Samar Krishna	—
13.	Dr. Sandeep Ponde	

IQAC Coordinator

Director
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